

Greystones Presbyterian Church – One-off Hall Rental Terms, Conditions and Booking

Terms and Conditions

- Use of the facilities by the Church takes priority over all events. We reserve the right to cancel your booking in the event of a clash.
- Insurance is required, please provide a copy of your insurance cover.
- Smoking is not permitted on Church property.
- Please leave the premises as you find it or better. Cleaning equipment is provided.
- Please provide your own tea towels if necessary.
- Please remove all property and rubbish when leaving the premises. Please leave the fridge empty.
- Please don't park cars on the gravel.
- Please be considerate of neighbours.
- Any breakages must be reported to your contact person and the hirer is responsible for the cost of repair. An Incident reporting form is available on our website (greystonespc.org).
- Fees for the use of the hall should be paid in advance to your contact person, or by bank transfer (details on the website).
- A refundable deposit of € ____ is required for keys to the hall.
- Regardless of the duration of your booking, the premises must be vacated no later than midnight.

Booking Details

Group Name: _____ Group Leader: _____

Phone: _____ Email: _____

Facilities Required: _____

Dates/Times: _____

Times Required: _____

Agreed Fee: _____

Signature: _____ Date: _____